

Person Specification: Escort / Youth Club Assistant

Knowledge:

- An ability to understand the issues faced by individuals and young people with learning disabilities
- Knowing that your contribution will enable individuals to live more independent lives
- Interest in youth orientated activities such as sports, music or the creative arts.
- A willingness to receive First Aid Awareness Training to carry out the role

Skills:

Essential

- Reliable
- Commitment to the role
- Good timekeeper
- Good listener
- Good communicator
- Can work in a team

Desirable

- An interest in Youth work/Social Care and working with young people with learning disabilities
- Creative and enjoys having fun

Personal Qualities

- Honest
- Trustworthy
- Approachable
- Patient
- Calm and sensible
- Non judgemental
- Caring
- Good sense of Humour

Additional Factors

- You will need to be CRB checked and cleared before being able to support our service users.
- You will need to complete an induction programme and any further training necessary for the role.

Role Title: Volunteer Escort / Youth Club Assistant

Role Description:

Providing support and guidance to service users who access and attend youth club nights during school and college term times. Assisting to transport service users to and from the club, and supporting groups and individuals during youth club activities and on occasional outings during non-term times.

Specific Tasks:

- To assist service users from their homes into the mini bus and then into the youth club
- To give directions to the drivers to get to the homes of the service users
- To assist service users with any issues that may arise during transit to the youth club
- Maintaining the safety of service users, drivers and volunteers at all times
- Treating service users with care and respect
- Getting involved and supporting service users during youth club activities

Skills and Qualities needed :

- Calm and sensible
- Local knowledge
- An interest in supporting young people with learning disabilities in the community.
- An interest in working with young people with disabilities
- Reliable
- Non judgemental
- Good Communicator
- Good sense of humour, honest and trustworthy

Commitment

The Youth Club runs 4 nights each week during term time.

Mondays: 5pm to 9pm

Tuesdays: 5pm to 9pm

Thursdays: 5pm to 9pm

Fridays: 5pm to 9pm

We would expect a minimum one 4 hour shift each week and at least a commitment of 6 months as a volunteer.

There would also be the opportunity to support any trips or excursions that the Youth Service develop for the holidays and this will be offered to you in your role as escort and assistant.

The Youth Club runs 4 nights each week during term time. Hours of the Youth Club are from 6pm to 8pm

Hours of work as an escort would be:

Monday: 5pm - 6pm and from 8pm to 9pm;

Tuesday: 5pm - 6pm and 8pm to 9pm;

Wednesday: 5pm - 6pm and 8pm to 9pm;

Thursday: 5pm – 6pm and 8pm to 9pm

We would expect minimum of 2 hours week (escorting only and up to 4 hours a week (if supporting the activities of the club – between escort sessions) and a commitment of at least 6 months as a volunteer.

There would also be the opportunity to support any trips or activities that the Youth Service develops for the holidays and this will be offered to you in your role as escort and assistant.

Support and Training:

All volunteers will be provided with appropriate induction training and specific training to support the work of the Youth Service.

You will be allocated a designated worker as your supervisor and you will also receive supervision from the Volunteer Coordinator.

Expectation of Rathbone Volunteers:

You will perform your role in accordance with the values of the Charity. These values promote respect of service users, recognising their skills and entitlement to choice and independence.

You will adhere to Rathbone's Volunteering procedures and Codes of Conduct and support the principles outlined in our Equal Opportunities and Diversity Policy.

You will attend any training required to support health and safety and the effective undertaking of your volunteering role.

Location of Volunteering:

Venues in and around the London Borough of Lambeth. Some activities may take place out of the Borough.